

# Name Withheld

1234 Main Street  
Anytown, USA 55555

Cell: (333) 444-5555  
myname@provider.net

---

## Registered Nurse

---

Compassionate, dedicated nursing professional committed to excellence in patient care. Highly regarded for ability to quickly and competently assess situations and identify solutions. Able to employ a warm, professional demeanor in building relationships with patients. Strong organizational and staff/project management skills; frequently commended for undertaking and completing multiple, complex tasks while meeting and exceeding performance standards. Forward thinking and positive-minded with excellent interpersonal communication skills. Avid proponent of lifelong learning and professional development.

---

## Areas of Expertise

---

**Critical thinking skills.** Detail-oriented with ability to think quickly on the spot. Scored extremely high in the critical thinking section of the national standardized test for RNs.

**Medical knowledge.** Possess a strong grasp of complex physiology; able to apply medical knowledge to clinical setting situations with accuracy and assurance.

**Interdisciplinary skills.** Collaborate easily and competently with professionals and staff representing multiple health specialties and functions including social services, therapy, activities and dietary services.

**Professional interaction.** Relate effectively to professional staff and management, exercising discretion and confidentiality where appropriate or required.

**Patient satisfaction.** Provide first-rate care with keen attention to all patient needs; able to show empathy toward patients in distress without losing ability to think critically and act decisively.

---

## Education

---

Inland Northwest Technical College, Spokane, WA

2007–2010

**Associate Degree in Nursing**

- GPA: 3.90
- Preceptorship in the Surgical Intensive Care Unit, Valley View Hospital, Spokane, Wash., as well as a 10-week clinical rotation on the surgical floor at Valley View.

Olympia State College, Tacoma, WA

- Completed 128 credits of coursework in Psychology and Human Services.

---

## Professional Experience

---

**RN, Spokane Health Care Center, Spokane, WA**

August 2010–Present

Serve in both RN and acting charge nurse capacities. Conduct patient assessments, administer medications and treatments, manage IVs and central lines, perform blood draws, and provide follow-up assistance.

- Oversee patient care provided by CNAs to ensure their efforts meet performance standards and otherwise are in full compliance with applicable regulations.
- Maintain communications with department heads, assigned physicians and interdisciplinary team members, including housekeeping and maintenance, about patient needs.
- Perform detailed patient documentation as required by law and organizational policy.

---

## Professional Experience (Continued)

**LPN & Night Shift Lead, Breezy Point Assisted Living, Spokane, WA** April 2008–Present  
Provide patient care assistance for varied needs that include assessments, medications and vitals. Previously served as Night Shift Lead. Have since scaled down work level from Night Shift Lead to serving an occasional shift.

- Oversee care of 40+ assisted living residents on the night shift.
- Prepare individualized care plans and conduct individual medication reviews.
- Provide detailed direction to night shift staff to ensure quality care delivery.
- Assist RN in completing nursing responsibilities and medical records.
- Train and mentor new employees.
- Mobilize and direct staff efforts in responding to emergencies.
- Promoted in July 2008 to Night Shift Lead.

**CNA & Night Shift Lead, Haley Care Center, Haley, WA** January 2006–April 2008  
Provided direct patient care to residents in a 111-bed skilled nursing facility.

- Assisted residents with daily living skills and needs, including medications, showers, vitals, charting, meals and cleaning.
- Complied with and maintained knowledge of applicable federal and state regulations.
- Train and mentored new employees.
- Promoted to Night Shift Lead one month after starting as a Certified Nursing Assistant.

**Social Service Assistant, Haley Care Center, Haley, WA** October 1994–October 2004  
Assisted with patient assessments, admissions and discharges.

- Completed state-required assessments and wrote individual patient plans covering such aspects as care adjustments, discharge policies and behavior challenges.
- Consulted with families and residents on advanced directives and other concerns.
- Served as an integral member of a multi-disciplinary team in identifying and obtaining resources to address care needs.
- Developed and implemented a form to help track behavior outbursts; form helped reduce outbursts and contributed to a more resident friendly atmosphere.
- Facilitated resident council meetings to help obtain feedback on general likes and dislikes, as well as quarterly family meetings to discuss any concerns.

**Career Notes:** Operated an in-home day care from 2004–2006.

---

## Certifications/Licenses

---

Registered Nurse  
Cardiopulmonary Resuscitation  
Dementia Care Specialist

---

## Professional Affiliations

---

Washington Student Nurse Association

---

## Community Involvement

---

Member, ARC (Association for Retarded Citizens), Spokane Chapter  
Fundraising for local high school cheerleader squads